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AREA MANAGER

Permanent
On site

Job Summary:

Provide a link between Roman's Pizza stores and Head Office and to ensure that the Roman's Pizza standards and brand guidelines are implemented and always maintained.

key Responsibilities:

- Act as a communication link between the franchisees and the franchisor.
- Ensure all stores under your control are in total compliance with the Franchise Agreement.
- Should there be a complaint in a store, a report back in writing must be sent to the Operations Executive on the actions taken at store level to ensure the complaint does not happen again.
- Advise franchisees on food costs, marketing, profitability matters as well as operations procedures including finding variances on daily, weekly, and monthly stock counts.
- Assist franchisees to identify and correct food costs that are above or below the company standard.
- Assist franchisees to identify marketing and sales opportunities.
- Providing all support required by the franchisee and Corporate Store Managers in the setup of a new store, re-vamp, re-location or sale including the following:
 - Opening stock order.
 - Equipment order.
 - Marketing order.
 - Staff levels and rosters.
 - Food preparation including production lists.
 - Dough levels including dough sheet forecasting and completion.
 - Applications of telephone lines, credit card machines, internet, vegetable suppliers and ABI contracts.
 - Perform a dry run the night before the new store opens to check quality of product.
 - Providing all support required for a period of no less than 7 days.

- Assist both the existing franchisees and the existing company owned stores, where and when required.
- Provide on the job training to the franchisees and the staff, when needed.
- Scout for new sites when travelling and inform management.
- Assist in managing the expired Franchise and Lease Agreements.
- Use the company car in accordance with the current Company Vehicle Policy – refer to the policy.
- Use the company credit card in accordance with the current Company Credit Card Policy – refer to the policy.
- Be able to manage yourself.
- This job description includes most of the duties, however additional duties not on this list will be necessary and can be adjusted according to employee's potential and capabilities.

Qualifications:

- Minimum of Grade 12, with preferably 5 years' experience within the food industry and previous experience in dealing with franchisees.
- A solid understanding of training principles.
- Sound financial understanding of gross profit and food costs.
- Have a valid CODE 8 driver's license.
- Travelling in this position is required.
- Working nights and weekends is also a requirement.
- Has the ability to think strategically.
- Able to cope within a pressurized environment.
- Able to give good and consistent advice.
- Be pro-active, committed, a good negotiator, able to handle conflict, well organized, an excellent communicator, a problem solver, a team player, and someone who shows initiative.
- No Ex-Famous Brands or KFC employees will be considered.
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